

Introduction

It is the Government’s plan that all pupils, in all year groups, will return to school full-time from September 2021 with less Covid restrictions in place.

As part of planning for a full return in the autumn term, it is a legal requirement that schools and trusts should revisit and update their risk assessments, in line with DfE guidance, to consider additional risks and control measures to enable a return to full capacity. Anthem will ensure that appropriate measures are in place to reduce risks to the lowest reasonably practicable level.

This risk assessment template will set out guidance and measures to support schools in the following areas:

1. Ensure good hygiene for everyone.
2. Maintain appropriate cleaning regimes.
3. Keep occupied spaces well ventilated.
4. Follow public health advice on testing, self-isolation and managing confirmed cases of COVID-19

School life will resume as it did before the introduction of Covid-related safety measures, with the exception of the required mitigation set out in this document.

Declaration

Upon completion of this risk assessment, the Headteacher must sign and date it, confirming that all measures have been discussed and will be in place from the spring term, as per the content of this document.

Name: _____ Jo Ryan _____

Signature:  _____

Date: 20.07.2021



Risk assessment – full opening of schools, September 2021

This document will be periodically reviewed and updated. The Anthem Property Manager (Corey Gilbert) will arrange an initial review shortly after the start of term; additional reviews may also be required as and when Government advice changes.

Trust Level (Clarifications, required mitigations and actions for schools)	School Level (Mitigation, responses and confirmation that actions have been completed)
<p>School life will resume as it did before the introduction of the Covid-related measures, with the exception of the following areas:</p>	
<p>Ensure good hygiene for everyone</p> <p>Hand hygiene - frequent and thorough hand cleaning should now be regular practice. You should continue to ensure that pupils clean their hands regularly. This can be done with soap and water or hand sanitiser.</p> <p>Respiratory hygiene – ‘the catch it, bin it, kill it’ approach continues to be very important and must continue to be promoted throughout the school premises.</p> <p>Posters and signage should continue to be used to promote both hand and respiratory hygiene.</p>	<p>Handwashing will be a regular practice - on arrival, break times, and lunch time, after coughing etc and entering the classroom after leaving for whatever reason.</p> <p>All classrooms have a sink area and soap, paper towels and hand sanitiser will be provided at each sink.</p> <p>Bins with lids are in all classrooms and communal areas. There is a plentiful supply of tissues with a clear message to children of 'catch it, bin it, kill it' - these bins will be in classrooms and around the school in key locations. All bins will have bin liners and will be cleared and cleaned daily.</p> <p>Posters in place to promote hand and respiratory hygiene.</p>
<p>Maintain appropriate cleaning regimes</p> <p>This remains an important part of managing the risks and you must ensure that a regular cleaning schedule is in place. At the very least, frequently used rooms and equipment should be cleaned twice a day (where possible) and if timetabling allows this, to also spot clean other areas as and when required.</p> <p>It is no longer required to quarantine or clean coursework, books and other teaching materials prior to being handled, although the use of hand sanitiser should be considered.</p>	<p>The school will have a day cleaner to undertake routine cleaning of toilets and other shared areas. Cleaner will clean chairs, tables, taps, window and door handles regularly along with other high contact areas.</p> <p>Spaces used will be cleaned at the end of each day with each cleaner following their cleaning schedule. Communal areas such as toilets and stairwells with hand rails will be cleaned during the day in addition to the end of the day.</p> <p>Catering staff will be extra vigilant in their cleaning of the kitchen and dining area.</p>

	<p>Staffroom will be cleaned after lunch and at the end of the day. Disposable cups, cutlery and paper towels will be available.</p>
<p>Keep occupied spaces well ventilated</p> <p>It is essential to ensure that occupied space remains well ventilated throughout the school day. This can be achieved by the following measures;</p> <p>Windows: where possible, windows should be opened to increase ventilation around all rooms used by staff and pupils.</p> <p>Doors: bearing in mind fire safety and safeguarding requirements, consider propping doors open to aid with ventilation and to limit handle use.</p> <p>Air-conditioning: the risk of air-conditioning spreading the virus is extremely low, therefore certain types of air-conditioning systems can be used, if required. If a system introduces fresh air into a room, then they can be used in all locations. An air-con system which only recirculates air within the same area (i.e. no fresh air is introduced), they can be used but only if they serve one room only; any air-con system of this type serving multiple rooms must not be used unless the recirculation mode can be deactivated.</p> <p>Ventilation systems: where mechanical ventilation is present, recirculatory systems should be adjusted to full fresh air. If this is not possible, systems should be operated as normal. Where possible, occupied room windows should be open. Ventilation to chemical stores should remain operational.</p> <p>If you are unsure what type of systems are in use, please consider seeking guidance from a mechanical engineer.</p>	<p>Windows and doors of all classrooms will be kept open to increase ventilation.</p> <p>N/A</p> <p>Ventilation system will be operated as normal.</p>

Follow public health advice on testing, self-isolation and managing confirmed cases of Covid-19

When an individual develops Covid-19 symptoms: pupils, staff and other adults should follow public health advice on when to self-isolate and what to do. They should not come into school if they have symptoms, have had a positive LFD or PCR test result or have been instructed to self-isolate.

If anyone in your school develops COVID-19 symptoms, however mild, you should send them home, request that a PCR test is taken and that they follow any public health advice provided.

For everyone with symptoms, they should avoid using public transport and, wherever possible, be collected by a member of their family or household.

If a pupil is awaiting collection, they should be left in a room on their own if possible and safe to do so. A window should be opened for fresh air ventilation if possible. Appropriate PPE should also be used if close contact is necessary. The following PPE should be provided, as and when required;

- a fluid-resistant surgical face-mask
- a visor (to further protect from bodily fluids)
- disposable gloves
- disposable aprons

Staff, parents and pupils should be encouraged to arrange a PCR test if they believe they have been in close contact with a person who tested positive for Covid-19. Unless they develop symptoms or have received a positive LFD test, individuals do not need to isolate whilst waiting for their PCR test result.

Public Health advice will be followed if individual develops Covid-19 symptoms or tests positive.

Unless advised to do so by PHE, your local health protection team or any other public health representative, you will **not** be required to send close contacts home (who are not symptomatic) or to undertake contact tracing.

However, adults who are not fully vaccinated will still need to isolate if they are close contacts.

Asymptomatic testing: as pupils will potentially mix with lots of other people during the summer holidays, all secondary school pupils should receive 2 on-site lateral flow device tests, 3 to 5 days apart, on their return in the autumn term. Students must have had both tests before they enter the classroom. For any new staff member or students joining the school, consent must be obtained prior to the tests being taken. Staff or students who did not provide consent during the 2020/21 academic year should again be asked if consent can be granted.

Settings may commence testing from 3 working days before the start of term and can stagger return of pupils across the first week to manage this. Pupils should then continue to test twice weekly at home until the end of September, when this will be reviewed.

Staff should be issued with testing kits and should undertake twice weekly home tests whenever they are on site until the end of September, when this will also be reviewed.

Secondary schools should also retain a small asymptomatic testing site (ATS) on-site until further notice so they can offer testing to pupils who are unable to test themselves at home.

There is no need for primary age pupils (those in year 6 and below) to test over the summer period.

Year 6 pupils transitioning into Year 7 will be offered the 2 tests at an ATS at the beginning of the autumn term when they start at their secondary school.

<p>Schools may choose, however, to start testing year 6 pupils earlier, including in summer schools, depending on their local circumstances.</p> <p>Confirmatory PCR tests: staff and pupils with a positive LFD test result should self-isolate in line with stay-at-home guidance. They will also need to get a free PCR test to check if they have COVID-19.</p> <p>Whilst awaiting the PCR result, the individual should continue to self-isolate.</p> <p>If the PCR test is taken within 2 days of the positive lateral flow test, and is negative, it overrides the self-test LFD test and the pupil can return to school, as long as the individual doesn't have COVID-19 symptoms.</p> <p>Clinically extremely vulnerable children (CEV): all CEV children and young people should attend their education setting unless they are one of the very small number of children and young people under paediatric or other specialist care who have been advised by their GP or clinician not to attend.</p>	
<p>Visitors and contractors: to help with managing the risks on-site, schools should consider retaining any virtual and pre-booking arrangements in place for visitors and contractors, and to also request that a LFD test is completed up-to 24hrs before their scheduled visit to the school.</p> <p>Visitors and contractors should be asked to wear a face covering when moving around the site (consider having a stock of face masks available at main reception).</p>	<p>All visitors will be pre-arranged. They will be expected to enter via the main school office. They will be required to sanitise their hands before entering the building, will be asked to confirm that they and no one they have been in contact with have been displaying any symptoms. Our usual safeguarding procedures will be in place with any visitor being escorted in school.</p> <p>Visitors will be asked if they can complete LFD test up-to 24hrs before their scheduled visit to the school.</p> <p>Visitors and contractors will be asked to wear a face covering when moving around the site.</p> <p>All visitors will be asked to provide their contact details and will be stored securely.</p>

<p>Lettings: lettings can resume but should follow any national or local guidance in place. You should ensure that any area used is cleaned prior to being used by the school again.</p>	<p>Lettings will follow national or local guidance.</p>
<p>If you have several confirmed cases within 14 days, you may have an outbreak. You should contact both your Education Director and Sheila McKenzie. You should also call the dedicated advice service who will escalate the issue to your local health protection team where necessary and advise if any additional action is required, such as implementing elements of your outbreak management plan. You can reach them by calling the DfE helpline on 0800 046 8687 and selecting option 1 for advice on the action to take in response to a positive case.</p> <p>If an outbreak is confirmed, please refer to your Outbreak Management Plan for information on next steps.</p>	