

Generic Risk Assessment Record

From September 2017 **new** risk assessments should be completed on this form

Assessor name	Joe Bloggs	Date	DD/MM/YYYY
Subject area			

Hazard identified (1): Injury/ill health from moving traffic						
Who is at risk? (2)	Hazard rating	Risk rating	Overall rating (3)	Existing controls (4)	Additional controls required (5)	Owner (6)
<i>(e.g. employee (EMP), young person (YP), visitor (VIS))</i>						
Hazard identified (1):						
Who is at risk? (2)	Hazard rating	Risk rating	Overall rating (3)	Existing controls (4)	Additional controls required (5)	Owner (6)
Hazard identified (1):						
Who is at risk? (2)	Hazard rating	Risk rating	Overall rating (3)	Existing controls (4)	Additional controls required (5)	Owner (6)

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Hazard identified (1): Lost children						
Who is at risk? (2)	Hazard rating	Risk rating	Overall rating (3)	Existing controls (4)	Additional controls required (5)	Owner (6)
Hazard identified (1): Lost children						
Who is at risk? (2)	Hazard rating	Risk rating	Overall rating (3)	Existing controls (4)	Additional controls required (5)	Owner (6)

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Who is at risk? (2)	Hazard rating	Risk rating	Overall rating (3)	Existing controls (4)	Additional controls required (5)	Owner (6)

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Guidance on using this form

Hazard (1)	Hazards - identified as any situation, equipment or practice that is deemed have the potential to cause harm.
Who is at risk (2)	Persons at risk – this is the category of those people who could be open to the hazard.
Total risk rating (3)	This number is the product of the hazard rating times (x) the risk rating (see below).
Existing controls (4)	What controls are already in place to reduce the risk?
Additional controls required (5)	Additional controls or actions that need to be implemented to reduce the risk further.
Owner (6)	The person responsible for ensuring the additional controls in the previous column have been completed.

Calculating Critical Incident Risk

0-5 Low risk 6-10 Moderate risk 11-15 High risk 16-25 Unacceptable	Minor injury, insignificant property or equipment damage 1	Non-reportable injury, minor loss of process or slight property damage 2	Reportable injury, moderate loss of process, limited property damage 3	Major injury, single fatality, critical process loss, critical property damage 4	Multiple fatalities, catastrophic business loss 5
5 Near certain	5	10	15	20	25
4 Probable	4	8	12	16	20
3 Possible	3	6	9	12	15
2 Unlikely	2	4	6	8	10
1 Remote	1	2	3	4	5